

MINUTES

The Executive Committee of the Faculty Council met Wednesday, February 9, 1977 in the Board Room with Chairman Collins presiding. Members present were: Burford, Stewart, C. Bell, R. Bell, Cummins, Davis, Keho, Kelly, McPherson, Manley, Mogan, Nelson, Smith, Strauss, Vines, Wade and Wilson. Kim Cobb, of the University Daily; Len Ainsworth, Associate Vice President for Academic Affairs; and Richard Klocko, Director of Personnel Relations, were present as guests.

Ch. Collins called the meeting to order at 3:40 p.m. and welcomed the guests.

I. MINUTES OF THE JANUARY 19, 1977 MEETING

C. Bell moved that the minutes be accepted as published. The motion was seconded and passed.

II. ANNOUNCEMENTS FROM THE CHAIR

a. Letters to the following were written by Ch. Collins:

1. Mr. Wehmeyer, Associate Vice President for Administrative Services
2. Dr. Parsley, Director of Public Affairs

Both letters expressed our appreciation for their participation in our last meeting.

b. There was not a meeting of the Academic Council between the last meeting on January 19th and this meeting.

c. The Election Committee is ready to function when needed. There will be Faculty Council nominations and elections; the ballots will go out late in February. Walter Calvert is Chairperson of this committee; other members are June Henton and Gary Elbow.

III. REPORT FROM C. BELL OF AD HOC COMMITTEE ON FACULTY COUNCIL CHARTER REVISION

Bell reported that this committee met twice with President Mackey and Vice President for Academic Affairs, Charles Hardwick since the last meeting of the Executive Committee and will meet with them again. There is some difference of opinion about the role of the faculty in university government and that difference of opinion is being discussed. However, he is not optimistic about this document being ready for Faculty Council action at the Spring meeting as he is more concerned with proper process than with meeting any sort of timetable.

R. Bell inquired about the possibility of including a summary of the history of considerations, justifications, intended goals and alternatives as a part of this report. C. Bell responded that the minutes of each meeting, which are on file in the Faculty Council Office and available for all to read, should be sufficient; but a summary will be considered.

IV. REPORT OF COMMITTEE ON COMMITTEES BY ROLAND SMITH

Ch. Collins prefaced the report by saying that several months ago the Committee on Committees was charged with looking at the committee structure and with developing recommendations for rationalizing it. This is a preliminary report and not a final report of recommended actions, but rather an indication of the direction of their thinking at this time.

Smith called attention to the handout passed out earlier which documents the thinking of the Committee on Committees, the President and Mr. Morganti, a couple of vice presidents who have major roles in committee structure, and a few past and present members of the Executive Committee. He said that he had been told that President Mackey is in favor of doing away with the present committee structure and using one similar to the one used at the University of South Florida. However, this is not official. Smith described the committee structure at South Florida as a highly rationalized structure, but one which includes features not especially appropriate here.

Smith emphasized that the restructuring process will take more time and it is important that this committee work on nominations for next year under the present committee structure.

Strauss asked about committees with a large number of non-faculty members on them -- such as the University Benefits Committee. Smith responded that the Administration will offer some clarification and that there are details that have not yet been worked out.

Ch. Collins indicated that prior to the next meeting the Executive Committee could expect to receive from the Committee on Committees a packet of papers which would be the equivalent of rewriting the substance pages of the Committee Directory. At the next meeting the Executive Committee will be asked to approve and to recommend the adoption of the proposals or to make specific changes in them. To begin the process of debating the issues Ch. Collins suggested that the Executive Committee go through the preliminary report an item at a time.

Section I.

Item I. A.

Stewart questioned the implication that the functional relationship of committees is only with an officer of the administration. This becomes more questionable when appointments are also approved by the administrative officer. He feels that the functions of these committees should not be just with the administration, but with the whole university community and especially with the faculty. Smith responded that this is a part of the President's idea to delegate authority. Having an operating officer responsible for each committee does not preclude the possibility of the committee sending its reports, and recommendations to other people, but one officer is specifically charged with responding. This pinpoints the responsibility for responding to committees and at the same time delegates some of the authority for appointing committees. Burford commented that it does away with the concept of some of the committees being the faculty's committees; that, in essence, they all become administrative committees of the university.

C. Bell agreed and suggested that the tone of this item implies that committees are servants or underlings of a vice president. He feels that the committee should be listed and then the officers to whom the minutes and recommendations are sent listed underneath the name of the committee, rather than the other way around.

Ch. Collins expressed concern that we might be over-reacting; pointing out that actions are usually taken by administrators of the university and not by committees. Strauss agreed that committees are not limited to an advisory role.

Ch. Collins stated that the chairman of the Committee on Committees should feel admonished to rewrite Item I. A -- very carefully.

Smith responded to a suggestion by R. Bell by noting that, of the two copies of minutes which go to the Faculty Council Office, one goes to the Committee on Committees.

Item I. B.

Burford asked if this provision should deal with the myth that members of the Executive Committee cannot serve on committees. Smith stated that should the change be made to a Faculty Senate the Faculty Senate Standing Committees would be composed of members of the Faculty Senate only. Nelson suggested that expertise from outside the Faculty Senate might be needed. Smith pointed out that his committee is concerned with University Committees and not Faculty Council Committees.

Item I. C.

Stewart noted again that appointments by the operating officer is something that he has reservations about. He would prefer to have the President make the appointment with guidance by the Committee on Committees and the Executive Committee or Faculty Senate. Cummins suggested that it is unwholesome for the person to whom a report is being made to appoint the people who will be making it.

Item I. D.

Nelson asked about the strict reliance on seniority when choosing a chairperson. He suggests this should read "a minimum of one year previous service on the committee."

Item I. E.

It was noted that removal should precede replacement. Burford indicated a desire to make attendance requirements stronger. Manley and Strauss protested that there are too many different conditions. It was noted that the provisions should also apply to students serving on committees.

Item I. F.

Smith indicated that President Mackey dislikes having vice presidents serve on committees. Ex-Officio status has been discussed. The President prefers that administrative personnel be brought in as consultants, but not to serve as ex-officio members.

Item I. G.

No discussion on this item.

Item I. H.

Burford spoke against limiting students to a one year term on committees. Discussion followed on the manner by which students are appointed to committees and it was suggested by Cummins that this be kept in conformity with the manner in which faculty appointments are made.

Section II.

R. Bell made a motion that rather than go over the preliminary report item by item everyone take it home and within the next couple of days communicate to Smith their thinking on specific things. The motion was seconded. Nelson protested that this would inhibit needed dialogue. The motion was defeated and discussion continued.

Item II. A.

Discussion was minimal and no change was proposed.

Item II. B. #1

Wilson brought out the fact that funding problems must be worked out. C. Bell thought perhaps a unified Athletic Council might ease money problems. Wilson replied that on some other campuses it has had negative results. C. Bell favors a unified committee with 50-50 membership. Cummins asked for a straw vote on this issue to find out the consensus. The vote was 13 to 1 in favor of a unified Athletic Council with as nearly as possible an equal representation of men and women.

Item II. B. #2.

Including the security function received favorable comments (Cummins and Burford).

Item II. B. #3

It was noted that many issues provided support for this change.

Item II. B. #4.

Strauss spoke against absorbing the Retired Faculty and Staff Committee into this body. Cummins felt that, in principle, the combination is appropriate. R. Bell expressed the idea that those who had worked on this in the past could continue advising on a personal basis.

Item II. B. #5.

It was brought out in the discussion that visiting speakers do not fall under the Convocation Committee.

Item II. B. #6.

Smith was advised to check with Dr. Ewalt on this matter.

Item II. B. #7.

Keho questioned whether or not Radiation Safety was represented on the Emergency and Security Committee. R. Bell felt that combining these committees might result in inefficiency and wondered if HEW might require separate committees. He suggested that the technical functions of these committees should be looked into very carefully before they are combined and that sub-committees might be mandatory. C. Bell felt that the name, Research Monitoring Committee, implies too much; and he proposed that it be called the Research Safety Committee.

Vines made a motion to move Radiation Safety back to Emergency and Security and leave the others separate. The motion was seconded and passed.

Item II. B. #8.

Discussion was brief but the consensus was that the Faculty Development Leave Committee and the Recognition Committee should not be combined.

Item II. B. #9.

The Executive Committee was in complete agreement with this proposal.

Item II. C.

It was suggested that the Red Raider Committee be included with the Athletic Council. Wilson and McPherson opposed this and it was brought out by Ainsworth that funding, as well as the horse and its care, entered into this decision.

Item II. D.

The committee expressed agreement with this paragraph.

Item II. E.

It was noted that the issues of appointment and reporting had already been discussed.

Item II. E. #1.

No changes were proposed.

Item II. E. #2.

Strauss asked why the Executive Vice President should have a special relationship with these committees. He made a motion to move them to the Vice President For Administrative Affairs. The motion carried unanimously.

Item II. E. #3.

Burford asked why Fire Prevention should be a separate committee rather than combined with Emergency and Security. The committee seemed to agree with combining them.

Ch. Collins thanked the Chairman of the Committee on Committees for the report.

V. REPORT ON THE ACTIVITY OF THE TEXAS LEGISLATURE

In the absence of Dr. Hardwick, Len Ainsworth gave a brief report. First he corrected an answer to a question asked at the last meeting. Proportional amounts of salaries of faculty members who teach less than the required minimum load could be reduced. Because of contracts the matter is complicated and whether or not the legislature can overturn these contracts is a question. It is still hoped that the problem will be taken care of by legislative action in the wording of the bill.

Dr. Mackey was invited to appear before an ad hoc sub-committee of the House Appropriations Committee, along with representatives of several other institutions, and he reports that he was well received. He tried to emphasize that the current wording is inadequate: that the Faculty work load extends far beyond classroom teaching in many kinds of ways. A minimum standard teaching load would be acceptable to Texas Tech if provisions are made to allow flexibility within the institution for such things as thesis and dissertation direction, individual study teaching, teaching of very large classes and so forth.

As a result of Dr. Mackey's report, he was invited by the chairman of the sub-committee to submit letters to supplement his presentation. Administration personnel are now in the process of writing draft letters for this purpose.

Strauss indicated his disagreement with the statement that Texas Tech could live with the six and nine hour requirement. He feels that certain segments of the university could not live with that for the reason that there are certain disciplines in which six hour loads are appropriate across the country. Recruiting might be made extremely difficult for Tech. It might also cripple research activity in a number of areas. Ainsworth agreed with this, but felt that flexibility to determine what constitutes a teaching load would be helpful. He added that, currently the wording of the bill has not been changed.

Ainsworth expressed the opinion that reduction in faculty is part of the answer. Any faculty vacancy which now occurs is looked at, not only from the standpoint of retaining the position, but also at the level to which it is to be retained.

VI. COMMITTEE OF 50 REPORT - DR. AINSWORTH

Dr. Ainsworth distributed copies of this report and stated that there is no priority order to the goals statements.

Smith questioned the circulation of the report. Ainsworth responded that it has been distributed to the Board of Regents, to the committee itself, to the faculty and administrative staff at Texas Tech, to the Coordinating Board, Legislative Budget

Board, to heads of other institutions in the state who might be interested and to various associations and learned societies. Dr. Parsley is distributing copies within the appropriations group. The Tech Foundation Board is also distributing copies. Dr. Ainsworth said a supply is available for further distribution and suggestions by the faculty would be welcomed.

VII. OTHER BUSINESS

a. Student Affairs Code - Manley

The Code of Student Affairs Committee, chaired by Dr. Eissinger, is meeting weekly and is charged with making specific recommendations to the Dean of Students who would then move toward rewriting the code. Due to possible legal complications, Dr. Eissinger felt that an attorney should draft the document. Dr. Ewalt has expressed a preference for the Administration to provide the legal manpower. Dr. Eissinger has indicated satisfaction with the results of the committee's meetings with Dr. Ewalt; however, he is concerned that it may be a year or longer before a recommendation will be completed.

C. Bell feels that the Code of Student Affairs should not be rewritten by the Office of the Dean of Students, since that office is charged with the administration of the Code; but that a special group with student representation should rewrite it. Cummins stated that the committee's original plan has been changed and he is concerned about the content of this document as well as the delay. Ch. Collins asked who normally writes the document and then asked Manley to pursue the issue further.

b. Energy Conservation - Burford

Following the last Executive Committee meeting several letters were received containing comments about lighting and utilities, which indicate that more savings are available in non-academic areas than academic. Ch. Collins instructed Burford to send copies of the letters to Mr. Wehmeyer.

Keho made a motion that this committee recommend to the President that he appoint an ad hoc committee, chaired by Dean Bradford, to look into and find practical suggestions for energy savings on the campus. The motion was seconded and passed.

c. Letter to Registrar - Strauss

Strauss moved that the Executive Committee instruct Ch. Collins to send a letter to the registrar, Mr. Peterson: (1) thanking him for the computer printout sheets; (2) requesting that in the future a cover sheet of instructions for distribution and an explanation of the codes used be included; and (3) requesting also that he send a letter now to all chairmen of departments advising them of the proper disposition of the computer printout sheets which they have received. Smith seconded and the motion carried.

Ainsworth commented that with the new pass/fail policy this matter has become even more important.

Executive Committee
Faculty Council
Page 8.

February 9, 1977
Meeting #82

d. Ch. Collins noted that in view of the late hour he will postpone the presentation of the reply from the Academic Status Committee regarding faculty participation in the hiring of new faculty.

The motion was made to adjourn at 6:12 p.m.

Respectfully submitted,



William A. Stewart, Secretary
Executive Committee
Faculty Council

2/21/77

/gf

Attached
to Faculty
Council
Office file
copy of Minutes:

Committee on Committees' recommendations for changes in University Committees
dated February 9, 1977

Committee on Committee's Initial Recommendations for Changes in
University Committees

February 9, 1977

- I. The following considerations to apply to all committees; unless otherwise specified:
 - A. Each committee advises an operating officer of the university whose task will be to respond to the committee recommendations.
 - B. Faculty members will serve three-year terms on a committee, with approximately one-third of the members' terms expiring each year.
 - C. All faculty members will be recommended for committee service by the Faculty Council Executive Committee (or Faculty Senate) and appointed by the operating officer to whom the committee reports. Normally, if there are three vacancies on a committee, only four nominees will be submitted for the three positions. If a single vacancy occurs, two names will be submitted.
 - D. Except where it is specifically noted to be otherwise, each committee will elect its own chairperson for the next year from among those members who will then be serving their third year on that committee. If there is no person qualified, then a chairperson will be elected from among all members who have served on the committee.
 - E. If a committee member fails to attend several meetings without just cause, the chairperson, after consulting with that member, will determine whether there should, be in the best interest of the functioning of the committee a replacement requested for that member. If so, he should recommend that the member be replaced. The operating officer, upon receiving such a request, will confer with the member, and, if he has not resigned, can be ^{removed} replaced by the operating officer who then shall declare to the appropriate nominating body that a vacancy exists, requesting nominees as a replacement.

F. Vice-Presidents will not serve on any committees.

G. All committees will send copies of the minutes of their meetings (as soon as they are available) and annual reports (by April 1 each year) as indicated:

1 copy to the operating officer.

" " " " University Library

" " " any other officer specified in the committee charge

2 copies to the Faculty Council (or Senate) Office

H. Student members of committees will be nominated by the Student Association and appointed for one-year terms by the operating officer to whom each committee reports.

II. The following recommendations are made concerning specific university and complex committees:

A. That the following committees be abolished:

1. TTU COMPLEX ACADEMIC COUNCIL

2. ENGLISH USAGE COMMITTEE

B. That the following committees' functions be absorbed by other, or new, committees:

1. Men's Athletic Council and Women's Athletic Council will be replaced by an Athletic Council.

2. The Campus Emergency Committee will be absorbed into a Campus Emergency and Security Committee.

3. The Campus Grounds Committee will become a Campus Facilities Planning and Use Committee.

4. The University Benefits and the Retired Faculty and Staff committees will be merged into one Benefits and Retirement Committee.

5. The Commencement Committee and the Charter Day Committee will be absorbed into a Convocations Committee.

6. The Student Orientation, International Education, Admissions, and Registration committees should be combined into one Admissions, Orientation, and Registration Committee.
7. Committees on Human Subjects, Warm-Blooded Animal Research, and Radiation Safety be combined into one Research Monitoring Committee (with subcommittees, if desired or necessary).

see additions
on page 4

- C. That the Red Raider Committee be transferred from status as a university committee to a committee which is responsible to the Dean of the College of Agriculture or to the Director of Intercollegiate Athletics.
- D. That the Tenure and Privilege Committee be renamed Academic Freedom and Tenure Committee, with a change in its functions as described in #8 on page 4.
- E. That the following committees ~~be appointed by~~ and report to, the indicated operating officers:

1. University President ←

Academic Council
Athletic Council
ICASALS Coordinating Council

* Academic Freedom Special Hearing Panel

*members selected jointly by President and faculty
as in the past

2. Executive Vice-President

Budget Advisory Committee
Facilities Planning and Use Committee
Benefits and Retirement Committee

3. Vice-President for Administrative Affairs

Affirmative Action Council
Fire Prevention Committee
Parking Violations Appeals Committee
Emergency and Security Committee

4. Vice-President for Academic Affairs

- Academic Freedom and Tenure Committee
- Convocations Committee
- Grade Appeals Committee (if established)
- Library Committee
- Admissions, Orientation, and Registration Committee
- Teacher Education Council

Standing Committees of the Faculty Council:

- Academic Affairs and Status Committee
- Admission and Retention Committee
- Grievance Committee
- Orientation for New Faculty

5. Vice-President for Student Affairs

- Appeals Committee
- Artists and Speakers Committee
- Code of Student Affairs Committee
- Discipline Committee
- Financial Aids Committee
- Minority Affairs Committee
- Solicitations Committee
- Student Publications Committee
- Student Services Fee Allocation Committee

6. Vice-President for Research and Graduate Studies

- Academic Publications Committee
- Graduate Council
- Research Monitoring Committee
- University Research Advisory Cabinet

Addition:

Page 3, Item B, add:

- 8. The Faculty Development Leave Committee and the Recognition Committee be absorbed into the committee formerly known as the Tenure and Privilege Committee (proposed new name: Academic Freedom and Tenure Committee)
- 9. The Faculty Council's standing committee on Academic Status be dissolved and its functions absorbed by the Academic Affairs Committee, which will be renamed the Academic Affairs and Status Committee.